

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

OCTOBER 10, 2017

The meeting was called to order by Mr. Wayne Stevens, Vice President of the Port Commission. Mr. Stevens gave an invocation. Mr. Tad Blevins led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Tad Blevins  
Greg Paul  
Ralph Longman  
Wayne Stevens  
Joseph Tabb

Absent:

Phil Bell  
Calvin Deshotel  
Willie Peters  
Will Terry

Also present at the meeting were Mr. Pat Gordon of South Central Planning, Mr. Michael Knobloch of Knobloch Professional Services, LLC, Ms. Marguerite Robinson of Teche Talk, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Donna Louviere, Secretary/Receptionist.

A motion was made by Mr. Joseph Tabb to dispense with the reading of the September 5, 2017 meeting minutes and to accept the same. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Stevens asked if there was any public comment - there was none.

Mr. Allain reported that the Port Commission has applied for a grant from the Louisiana Department of Transportation and Development Port Priority Program for funding for improvements to the facility being leased to DLS including fencing, bulkhead work, an air compressor and overhead cranes. Mr. Knobloch of Knobloch Professional Services prepared the grant application for the Port and reported that the Joint Transportation Highways and Public Works Committee meeting will be held tomorrow. The Senate and the House members of the Public Works Committees will review the applications that were submitted for this year's Port Priority Program at this meeting. Mr. Knobloch said he plans to attend the meeting to represent the Port Commission and to answer any questions the Committee may have regarding the Port's application. He also said that he would notify Mr. Allain as soon as he receives notice regarding the Port's application.

Mr. Allain reported that the Day Markers in the Jaws have been installed and that the project has been completed.

Mr. Allain also reported that the sign at the Industrial Park on Highway 90 has been installed and looks good.


With reference to the proposed welding school for South Central Technical College to be built at the Industrial Park, Mr. Allain introduced Mr. Pat Gordon of South Central Planning. Mr. Gordon explained that his office is preparing a proposal to the Economic Development Administration for approximately \$1 million for the welding school at the Industrial Park. He further explained that there is currently \$450,000 through Capital Outlay funds being proposed for the school and that an Interim Emergency Board meeting will be held on October 19 where the request will be discussed. He said that he felt confident about the outcome of the request. Plans are to submit the application to EDA prior to November 1. The full application will require engineering and that if the Port uses its own funds for engineering on the project and contracts with Miller Engineers, the engineering services would not have to be procured. Plans are to construct a 6,000 square foot facility at a cost of approximately \$1.5 million. Mr. Gordon said they will submit the proposal first and hopefully will be asked to submit the full application. Mr. Allain thanked Mr. Gordon and his staff for all of their assistance with the application.

Mr. Allain recommended the following budget adjustments: \$8,000 increase in Consultants and \$500 increase in the PAL Conference sponsorship. A motion was made by Mr. Blevins to adjust the budget as per the recommendation of Mr. Allain. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Allain told the Commission that he is working on the Port's proposed 2018 budget and plans to submit the proposed budget at the November meeting.

Mr. Duplantis reminded the Commissioners that required Ethics Training must be completed by the end of the year.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The meeting was seconded by Mr. Tabb and carried unanimously. The meeting adjourned at 6:13 p.m.

Signed   
Wilson Terry, Secretary